

# Housing and Property Chamber

## First-tier Tribunal for Scotland

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**First-tier Tribunal for Scotland (Housing and Property Chamber)**

**Proposed Property Factor Enforcement Order (“PFEO”): Property Factors (Scotland) Act 2011 Section 19(3)**

**Chamber Ref: FTS/HPC/Property Factor/22/1049**

**Re: Property at 32 Millford Drive, Linwood, PA3 3EJ (“the Property”)**

**The Parties:**

**Catherine Stevenson, formerly residing at 32 Millford Drive, Linwood, PA3 3EJ and Flat 16, 53 Glasgow Road, Paisley, (“the Homeowner”)**

**Walker Sandford, St George’s Buildings, 5 St Vincent Place, Glasgow, G1 2DH (“the Respondent”)**

**Tribunal Member:**

**Melanie Barbour (Legal Member)  
Andrew Taylor (Ordinary Member)**

This document should be read in conjunction with the First-tier Tribunal’s Decision of the same date.

The First-tier Tribunal proposes to make the following Property Factor Enforcement Order (“PFEO”):

Within a period of two months from the date of the PFEO the Factor must:

- (1) From their own funds pay the homeowner the sum of £150.00 as compensation
- (2) Provide a written apology to the homeowner for the Property Factor’s failure to properly discharge their duties in terms of the Property Factor’s Code, namely, to keep the Homeowner properly informed of about the repair works required to be carried out to the roof of the property and the likely timescales for completion of those repair works.

Section 19 of the 2011 Act provides as follows:

*"(2) In any case where the First-tier Tribunal proposes to make a property factor enforcement order, it must before doing so—*

*(a) give notice of the proposal to the property factor, and*

*(b) allow the parties an opportunity to make representations to it.*

*(3) If the First-tier Tribunal is satisfied, after taking account of any representations made under subsection (2)(b), that the property factor has failed to carry out the property factor's duties or, as the case may be, to comply with the section 14 duty, the First-tier Tribunal must make a property factor enforcement order."*

The intimation of the First-tier Tribunal's Decision and this proposed PFEO to the parties should be taken as notice for the purposes of section 19(2)(a) and parties are hereby given notice that they should ensure that any written representations which they wish to make under section 19(2)(b) reach the First-tier Tribunal by no later than 14 days after the date that the Decision and this proposed PFEO is sent to them by the First-tier Tribunal. If no representations are received within that timescale, then the First-tier Tribunal is likely to proceed to make a property factor enforcement order without seeking further representations from the parties.

**Failure to comply with a PFEO has serious consequences and may constitute an offence.**

Melanie Barbour  
Date 21<sup>st</sup> March 2023

Legal Member and Chair